

Privacy statement - Cockpit Association of Norway

The EU General Data Protection Regulation (GDPR) is of the most comprehensive regulations on data protection adopted by the EU in decades and entered into force 25 May 2018. In addition to strengthening and standardise personal data protection in the EU, the regulations have been expanded to cover all companies and organisations storing or processing personal data belonging to EU citizens, independently of said organisations' physical location.

The personal data that we store

We use our register of members, Compendia, to store the following data:

Full name

Address

Telephone number

e-mail address

Personal number/D-number

Employer / place of study

The section of which you are a member

Any elected posts you hold in Cockpit Association Norway or any of their sections

Your employee number in the airline/company

Dates of affiliation and/or withdrawal from Cockpit Association Norway and your section

Dato of employment in the airline/company

The insurance policies you have taken out through Cockpit Association Norway and the section of which you are a member

Your invoicing and payment records

Records and details with reference to matters you have been involved in as a member of Cockpit Association Norway or any of their sections

How we obtain your personal data

Your stored data are exclusively based on information that you yourself or your section have provided. We do not collect data on our own.

Why we store your personal data

Name, airline/company, section and employee number – to identify the member.

Address, telephone number and e-mail address – to communicate with the member

Personal number – required by Sparebank 1 to register insurance policies

Other personal data stored are deemed necessary and relevant to offer members assistance in individual matters.

With whom do we share your personal data

Your own local branch can, on request, receive a report on the members and their personal data for internal purposes, e.g. elections to the section's Executive Committee. In each local branch, one member of the EC has access to membership system of their local branch only.

LOfavør receives a monthly list of members in Compendia to update their own member register.

Sparebank 1 Forsikring receives, at the same time, an overview of members holding a Collective house insurance, Travel insurance and Loss of License insurance provided by LOfavør.

Compendia AS (Org nr 968 501 410), which operates our register of members.

Our accountant, LO's financed administration, receives an updated list of invoices.

How we use your personal data

We do not share your personal data with anyone except the five instances listed above. For our own and sections' use, we use the data to provide assistance to members in our capacity as Association or section. We also use addresses, telephone numbers and e-mail addresses to communicate with members, individually as well as in mass mailings and bulk mail in connection with specific issues.

How we secure your personal data

All transport of personal data into and out of Compendia and to LOfavør and Sparebank1 Forsikring is done through the Secure Socket Layer (SSL) 256-bit hash with RSA encryption.

Compendia meets the EU requirements in the "privacy by design" principle to prevent unauthorized access to personal data. This entails, inter alia, a two-factor authentication to log in to all systems.

If a security breach is discovered that results in a risk that your personal data might be compromised, you will be contacted within 72 hours as set out in the GDPR.

You can e-mail us but remember that all companies and organisations are vulnerable to data theft. You should therefore never send any sensitive content electronically. If we receive an e-mail with sensitive content, we will address the matters raised and delete the e-mail immediately.

How you can keep track of your personal data

By contacting us at nf@flyger.no at any time, you can:

Request a printout of all the data Cockpit Association Norway has stored about you.

Correct any of the data Cockpit Association Norway has stored about you.

Withdraw any authorisation to store personal data you may have previously given Cockpit Association Norway. We will proceed to delete all your personal data.